

Members Present: Messrs. John W. Hudson, III, John H. Lehman, Howard H. Seymour, Richard Buckaloo and Thomas A. McClain.

Others Present: Mr. Ronald Donovan, General Manager  
Mr. William R. Jones, Kidde Consultants, Inc.  
Mr. William R. Reynolds, Market Street, Lewes  
Mr. L. Vernon Hart, Westinghouse Electric Corporation  
Mr. Chris Bond, Westinghouse Electric Corporation  
Mr. George Lambrose, Westinghouse Electric Corporation  
Mr. Hank Brittingham, Highland Acres, Lewes  
Mr. & Mrs. Howard Parker, Lewes  
Mr. Glenn Barlow, Robert M. Hoyt & Company  
Mr. David Small, Delaware Coast Press Reporter  
One unidentified person

President Hudson Presiding:

Minutes            1. Motion was made to approve the minutes of the Regular Meeting, January 17, 1985 as submitted.

Motion - Mr. Buckaloo

Seconded - Mr. Lehman

<u>Yea</u>	<u>Nay</u>
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Mr. Buckaloo	x
Mr. Lehman	x
Mr. Seymour	x
Mr. McClain	x

Invoices            2. Motion was made to accept the proposals and invoices presented and reviewed from Westinghouse Electric Corporation for work eit in progress, anticipated and/or material needed. These items are listed below.

1. Power Generation Plant - 5KV Switchgear Repair. \$5,790.40.
2. 69 KV/5KV Distribtuion Equipment - Preventive Maint. Program  
Amount - \$5,710.20.
3. 69 KV Metering Station By-pass switch - \$6,015.00.

Motion - Mr. Seymour

Seconded - Mr. Lehman

Yea                      Nay

Mr. Seymour	x
Mr. Lehman	x
Mr. McClain	x
Mr. Buckaloo	x

9/30/84  
Financial  
Statement

3. Mr. Glenn Barlow from Robert M. Hoyt & Company presented the Board's financial statement for the fiscal year ending 9/30/84.

Motion was made to accept the audit report as presented by Mr. Glenn Barlow, Robert M. Hoyt & Company, for the fiscal

year, October 1, 1983 to September 30, 1984.

Motion - Mr. Buckaloo

Seconded - Mr. McClain

	<u>Yea</u>	<u>Nay</u>
Mr. Buckaloo	x	
Mr. McClain	x	
Mr. Lehman	x	
Mr. Seymour	x	

The financial statement will be published in the local papers and Mr. Barlow will assume the responsibility of seeing that it is.

General  
Manager's  
Report

4. Mr. Donovan reviewed the General Manager's Report for the month. (Copy of this report is made a part of these minutes).

No action was taken or necessary.

Grant  
Application  
Extraneous  
Flows  
Wastewater  
Pumping Stations  
Rehabilitation

5. Mr. Donovan presented a proposed Resolution that will be necessary by the Board to adopt which states the Board of Public Works direct an application be filed with the Department of Natural Resources to secure grants for upgrading the existing fourteen wastewater pumping stations and elimination of extraneous flows as identified in the Wastewater Management Facilities Plan dated July, 1982 plus additional extraneous flows identified by Kidde Consultants, Inc. in their report dated May 20, 1982. The resolution will also state that the Board appoints Mr. Ronald Donovan, General Manager, as official representative and is authorized to execute all correspondence, documents and other matters related to these projects. The Board also will agree to fund the local share of the project costs upon receipt of commitments and assurances of grant funds by the U.S. Environmental Protection Agency and State of Delaware Department of Natural Resources and Environmental Control.

Motion was made to adopt the proposed resolution as presented which encompasses the Board's decision to file an application for grants, give Mr. Ronald Donovan authorization to act as the Board's official representative with signatory powers on all correspondence, documents and other matters related to projects and agreement to fund the local share of the project costs upon receipt of commitments and assurances of grant funds by the U.S. Environmental Protection Agency and State of Delaware Department of Natural Resources and Environmental Control. The projects involved are described as Improvements to Existing Pumping Stations - Design and Construction, DNREC FY85 Project C-100 and Removal of Extraneous Flows Design and Construction, DNREC Project C-100261-04.

Motion - Mr. Seymour

Seconded - Mr. McClain

	<u>Yea</u>	<u>Nay</u>
Mr. Seymour	x	
Mr. McClain	x	
Mr. Buckaloo	x	
Mr. Lehman	x	

Copy of signed resolution is made a part of these minutes.

Letters  
Commending  
Employees

6. Mr. Donovan read two letters received from customers of the Board which expressed their gratitude and appreciation for the fine job done by the Board's employees. One was received from the Beebe Hospital directed to the Line Crew and the other was from John C. Cahill, representing Mariner's Way, directed at the Water Department crew. These letters will be kept in the employees' personnel records.

Motion was made to go into an Executive Session for the purpose of discussion on pending litigation.

Motion - Mr. McClain

Seconded - Mr. McClain

Unanimously agreed.

The Regular Meeting reconvened at 11:20 P.M.

Kidde  
Consultants  
A/E agreement

7. Discussion was held regarding a proposal from Kidde Consultants regarding additional engineering services during the construction and post construction phases for the Wastewater Treatment Plant, Monroe Avenue & Pumping Stations since the extension from 12 months to 18 months has been approved for completion time.

The purpose of the proposal is for furnishing of the additional engineering services that will be required by the extension of the project from the one year construction to the eighteen month construction period.

Motion was made to accept the engineering proposal for Additional Engineering Services during the Construction and Post Construction Phase of the Wastewater Facilities from Kidde Consultants, Inc.

Motion - Mr. Buckaloo

Seconded - Mr. McClain

Yea      Nay

Mr. Buckaloo	x
Mr. McClain	x
Mr. Lehman	x
Mr. Seymour	x

Electric  
Meter Test  
Program

8. Motion was made to accept the proposal from Westinghouse Electric Corporation to develop a test program and detailed procedures to enable the Board's line crew personnel to test single phase kilowatt hour meters. The price quoted on the proposal is \$5,078.00.

Motion - Mr. McClain

Seconded - Mr. Buckaloo

Yea      Nay

Mr. McClain	x
Mr. Buckaloo	x
Mr. Sevmour	x

City Bill 9. Motion was made to pay 1/2 of the exterminating bill that the  
Exterminating City has incurred when contracting with John Morris, Jr. to  
City Hall spray inside and outside of the City Hall for bugs. The total  
bill amount to \$225.00 so the Board will pay half or \$112.50.

Motion - Mr. Seymour

Seconded - Mr. Lehman

Yea      Nay

Mr. Seymour	x
Mr. Lehman	x
Mr. Buckaloo	x
Mr. McClain	x

Cash Receipts 10. Motion was made to purchase A Burroughs MT355 Printer Based  
Machine Terminal System at the quoted price of \$2,539 with the program  
Office to be developed at a later date for an estimated price of \$990.0  
to replace the existing NCR machine now in use. This system will  
eventually be directly tied to the B91 computer to automatically  
post cash receipts but until that time will be used as a stand  
alone machine.

Motion - Mr. Seymour

Seconded - Mr. Lehman

Yea      Nay

Mr. Seymour	x
Mr. Lehman	x
Mr. McClain	x
Mr. Buckaloo	x

Huling Cove 11. A request from the Delaware State Housing Authority that the  
Annex Board consider the acceptance of the lift station that is  
required for the additional buildings at Huling Cove plus a  
decision that is necessary of who will pay for the telemetry  
required for the lift station was discussed.

Motion was made to accept the lift station upon recommendation  
of the Board's engineers and upon completion of testing for same  
plus the Delaware State Housing Authority will be required to  
install the necessary telemetry for the alarm system in lift  
station at their cost.

Motion - Mr. Lehman

Seconded - Mr. Seymour

Yea      Nay

Mr. Lehman	x
Mr. Seymour	x
Mr. Buckaloo	x
Mr. McClain	x



- Sewer Plant      12.    The General Manager brought to the attention of the Board  
Expansion                    that the proposed contract now out for bid on the Wastewater  
Bid Package                  Treatment Plant specified 90 days for award of contract. In  
view of the situation which our neighboring town, Rehoboth  
Beach, is involved with, it was felt by our attorney and engi-  
neers that the Board may possibly want to amend the bid docu-  
ments and change the award from 90 days to 120 days. Briefly,  
with Rehoboth the question is now before the Court and a  
decision is expected within 120 days from bid opening. Should  
the Judge rule against Rehoboth and not permit them to dump  
effluent in the Lewes & Rehoboth Canal, such decision could  
have an effect on our plant in this regard. After some dis-  
cussion on motion by Mr. Howard Seymour, Seconded by Mr.  
Buckaloo, all voting in favor, it was decided not to amend  
the existing proposal for award.

There being no further business, meeting was declared adjourned at 11:26 P.M.

*Ruth Anne Ritter*  
Recording Secretary

**AUTHORIZED BY AN ACT OF THE GENERAL ASSEMBLY MARCH 15th, 1901  
TO ESTABLISH, CONTROL AND REGULATE AN ELECTRIC LIGHT PLANT  
WATER WORKS AND A SEWER SYSTEM FOR THE TOWN OF LEWES**

Date: 2/21/85


THIRDLY: the Board of Public Works agrees to fund the local share of the project costs upon receipt of commitments and assurances of grant funds by the U.S. Environmental Protection Agency and State of Delaware, Department of Natural Resources and Environmental Control.

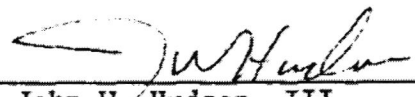


This resolution is applicable the below listed projects;

<u>Project Description</u>	<u>DNREC FY 85 Project Identifier</u>	<u>Step No.</u>
Improvements to Existing Pumping Station - Design and Construction	C-100261-03	1
Removal of Extraneous Flows Design and Construction	C-100261-04	4

Attest

  
Secretary,  
Board of Public Works

  
John W. Hudson, III  
Chairman,  
Board of Public Works,  
Lewes, Delaware