



General Managers Report

November and December have been very busy months with projects. Pilottown Road construction continues, and services are starting to be installed as of December 1st. We've sent several notifications, both email and in writing, providing updates accordingly. The BPW held a meeting for the 16 parcel owners heading up Savannah Road regarding water and sewer services being installed. The City and GMB were present for the meeting as well. We (GMB) advertised for the Savannah Road sewer extension project with a Prebid meeting scheduled for the middle of December. We continue to monitor the COVID situation as well and plan to act accordingly if anything changes.

Meetings Attended/Significant Events

- Attended City Council meeting on the 8th of November.
- Attended resiliency committee meeting.
- Held meeting for 16 homes on Savannah Rd.
- Attended progress meeting for Tower Hill.
- Attended monthly meeting with Ann Marie, the Mayor Becker, and D. Preston Lee P.E.
- Attended monthly DEMEC meeting.
- Worked with Tom Panetta/S+L/Scott Lynch to finalize battery vendor questions.
- Continued working with Mike Hoffman/Hans Medlarz on mutual aid agreements.
- Had multiple conversations with GHD regarding the Headworks/Pump Station study.
- Met with Dawn Lund and Kimberly Bellere regarding the financial projection.
- Met with DeIDOT regarding the use of railroad ROW for sewer connection.
- Recruiting and interviews continue to fill Assistant GM and customer service representative positions.
- Reviewed policies with Earl Webb.
- Attended planning commission meeting.
- Met with Scott Getchell and Josh Elliott on the WWTP Headworks upgrades.
- Met with Charlie O'Donnell and Josh Elliott at the Lewes Brewing Company regarding utilities.
- Attended Chesapeake Natural Gas meeting.
- Met with Efficiency Smart and Scott Lynch regarding Key Account Customers.
- Met with Tony DePrima and Robin Coventry from the DSEU.
- Held progress meeting for Pilottown Road Water and Sewer.
- Met with Paul Evalds, Tim Ritzert, Mayor Becker and D. Preston Lee P.E. regarding EV charging stations.



Board Calendar 2021-2022

Agenda Items for consideration

2022

January- Budget Discussions (Capital/O&M)

February- Strategic Planning review and new goals

March- Approval of O&M and Capital Budget, Financial Review

April- Possible Rate Changes and Hydrant Flushing

May- Election (Mayor)

June- Project Review, APPA National Conference

July- Audit Presentation, First Quarter Financial Review

August- Audit Acceptance

September- Hydrant Flushing insert

October- Hydrant Flushing, Household Hazardous Waste and Second Quarter Financial Review

November/December- Fire Department Donation