

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting**

**January 26, 2022**

**4:00 p.m.**

**VIRTUAL**

## **ZOOM LINK:**

<https://us02web.zoom.us/j/81388073202>

## **Agenda**

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

### Board Members

*D. Preston Lee, P.E.*

*A. Thomas Owen*

*Thomas Panetta*

*Earl Webb*

*Richard Nichols*

### Ex-Officio Members

*Theodore Becker, Mayor*

*Austin Calaman, General Manager*

*Michael Hoffman, Legal Counsel*

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. CONSENT AGENDA

- a. Receive Vice-President Report
- b. Receive Secretary Report- Approve minutes from November 2, 2021 Workshop, November 15, 2021 Workshop, and December 8, 2021 meeting.
- c. Receive Treasurer Report
- d. Receive Asst. Treasurer Report

5. Receive Inframark WWTP Report (Mike Wolgemuth, Richard Plack)

6. Receive the Presidents Report

7. Receive the General Managers Report

## **PRESENTATIONS**

8. Presentation by Delaware Sustainable Energy Utility on the extension of the Energy Savings MOU. INFORMATION/DISCUSSION/ACTION (Anthony DePrima)

## NEW BUSINESS

9. Open forum/general discussion of a procuring a bypass pump and dewatering dumpster at the WWTP. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
10. Open forum/general discussion of the Emergency Funding Resolution, EFR for the Howard Seymour Water Reclamation Facility Emergency Headworks and Pump Station Project. INFORMATION/DISCUSSION/ACTION (Mike Hoffman, Austin Calaman)
11. Open forum/general discussion on the letter/request submitted by Rick Quill. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
12. Open forum/general discussion on awarding the bid for the Savannah Road Sewer extension project. INFORMATION/DISCUSSION/ACTION (Vince Luciani, Austin Calaman)

## OLD BUSINESS

13. Open forum/general discussion of the Finance Committee and selection of members. INFORMATION/DISCUSSION/ACTION (Earl Webb, Michael Hoffman, Austin Calaman)
14. Open forum/general discussion of Mitigation Committee resolution. INFORMATION/DISCUSSION/ACTION (Michael Hoffman, Austin Calaman)
15. Open forum/general discussion regarding an update of BPW policies and compilation. INFORMATION/DISCUSSION/ACTION (Earl Webb, Michael Hoffman)
16. Open forum/general discussion on an update to the Donovan Smith MHP water/sewer project. INFORMATION/DISCUSSION/ACTION (Michael Hoffman)
17. Open forum/general discussion on an update to the Lewes BPW financial projection study/rate analysis and setting a date for a public workshop. INFORMATION/DISCUSSION/ACTION (Austin Calaman)

### 18. CALL TO THE PUBLIC:

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

### 19. CALL TO THE PRESS

### 20. EXECUTIVE SESSION:

*Executive Session discussing employee and staff matters and a Strategic session involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body, with respect to potential litigation and negotiation of contracts. 29 Del C. § 10004 (b)(4). ). Review executive minutes from June 28, 2017, March 28, 2018, April 25, 2018, December 13, 2018, January 23, 2019, May 7, 2019, November 11, 2019, January 12, 2021. INFORMATION/DISCUSSION/ACTION INFORMATION/DISCUSSION/ACTION*

### 21. Return to open session

### 22. Discussion and action on items from Executive Session, if applicable.

### 23. ADJOURNMENT

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**  
*Persons with disabilities requiring special accommodations, please contact the business offices at 645-6228.*