

## General Managers Report

January has been very busy with a lot of projects going on. Pilottown Rd water/sewer services continue to get installed. We had a watermain break on a 12" ductile iron pipe on Dec 23<sup>rd</sup>, located on front street, which our water department isolated and fixed within a couple hours. We had the blizzard during the first week of January with our electric department being the most effected. Most notably we lost circuit 3 and Rhett, George and Gary got the service back up within a few hours during the height of the storm. We also continue to monitor the COVID situation and plan to act accordingly if anything changes.

### Meetings Attended/Significant Events

- Attended City Council meeting in December and January.
- Attended resiliency committee meeting.
- Attended Savannah Rd (DeIDOT) progress meeting.
- Attended progress meetings for Tower Hill and Lewes Waterfront Preserve.
- Attended monthly meetings with Ann Marie, the Mayor Becker, and D. Preston Lee P.E.
- Attended monthly DEMEC meeting.
- Worked with Tom Panetta/S+L/Scott Lynch to start reviewing RFP's. (Tom/Austin update)
- Continued working with Mike Hoffman/Hans Medlarz on mutual aid agreements.
- Had multiple conversations with GHD regarding the Headworks/Pump Station study.
- Met with Kimberly Bellere to start 2022/2023 O+M budget.
- Met with DeIDOT regarding the New Road Utilities Project.
- Filled AGM Position- Congratulations to Robin Davis
  - Brings experience as previous WW License Holder, Water Operator License Holder and currently holds Master Plumber License. Has extensive knowledge of the BPW and City and we're very happy to have him on the BPW team. We plan to be very flexible with his time so he can help the city in anyway with the transition.
- Attended City Counsel public workshop.
- Met with Scott Getchell and Josh Elliott on the WWTP Headworks upgrades.
- Met with Tim Ritzert on EV charging station locations, equipment and rate design.
- Attended Chesapeake Natural Gas meeting.
- Met with Tony DePrima from the DESU.
- Held progress meeting for Pilottown Road Water and Sewer.
- Attended pre-bid meeting for the Savannah Rd Sewer Extension project.
- Tree Trimming to start for Circuits 1 and 3 at the end of this month. It will be done by Asplundh Tree Experts, LLC.



## **Board Calendar 2021-2022**

### **Agenda Items for consideration**

#### **2022**

**February-** Strategic Planning review and new goals

**March-** Approval of O&M and Capital Budget, Financial Review

**April-** Possible Rate Changes and Hydrant Flushing

**May-** Election (Mayor)

**June-** Project Review, APPA National Conference

**July-** Audit Presentation, First Quarter Financial Review

**August-** Audit Acceptance

**September-** Hydrant Flushing insert

**October-** Hydrant Flushing, Household Hazardous Waste and Second Quarter Financial Review

**November/December-** Fire Department Donation

**January-** Budget Discussions