

BOARD OF PUBLIC WORKS

Vision

The Board of Public Works exists to improve the quality of life of the customers we serve.

Mission

We are dedicated to providing our current and future customers with utility and other value-added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

Regular Meeting

October 28, 2021

4:00 P.M.

City hall Council Chambers

114 E. Third Street

Agenda

<https://us02web.zoom.us/j/81466903136>

1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

Board Members

D. Preston Lee, P.E.

A. Thomas Owen

Thomas Panetta

Earl Webb

Richard Nichols

Ex-Officio Members

Theodore Becker, Mayor

Austin Calaman, General Manager

Michael Hoffman, Legal Counsel

3. REVISIONS AND/OR DELETIONS TO THE AGENDA

4. CONSENT AGENDA

- a. Receive Vice-President Report
- b. Receive Secretary Report- Approval of minutes for August 19, 2021 regular board meeting, September 9, 2021 special meeting, September 21, 2021 workshop, and October 8, 2021 special meeting.
- c. Receive Treasurer Report
- d. Receive Asst. Treasurer Report

5. Receive the Inframark WWTP Report – (Mike Wolgemuth, Richard Plack, Inframark)

6. Receive the President's Report

7. Receive the General Manager's Report

OLD BUSINESS

8. Open forum/general discussion regarding the acceptance of the revised Lewes BPW handbook presented at the September 22, 2021, BPW Board meeting by RKL.
INFORMATION/DISCUSSION/ACTION (Austin Calaman)
9. Open forum/general discussion to amend the bylaws for videoconferencing and committees.
INFORMATION/DISCUSSION/ACTION (Mike Hoffman)
10. Open forum/general discussion regarding a resolution to establish of a Lewes BPW finance committee. INFORMATION/DISCUSSION/ACTION (Earl Webb and Mike Hoffman)
11. Open forum/general discussion regarding an update of BPW policies. (Policy Workshop scheduled for Nov 2nd) INFORMATION/DISCUSSION/ACTION (Earl Webb and Thomas Owen)

NEW BUSINESS

12. Open forum/general discussion to pick a date for our combined November/December Board meeting. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
13. Open forum/general discussion on the placement of the Lewes BPW 2022 Public Power Billboard Placement. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
14. CALL TO THE PUBLIC:
Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.
15. CALL TO THE PRESS
16. EXECUTIVE SESSION:
*Executive Session discussing employee and staff matters and a Strategic session involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body, with respect to potential litigation and negotiation of contracts. 29 Del C. § 10004 (b)(4). Review executive minutes from November 11, 2019, May 7, 2019, January 12, 2021, January 27, 2021, February 10, 2021, February 22, 2021, February 24, 2021, March 24, 2021, April 28, 2021, May 17, 2021, June 3, 2021, and August 19, 2021.
INFORMATION/DISCUSSION/ACTION*
17. Return to open session
18. Open forum/general discussion to approve reviewed executive minutes.
INFORMATION/DISCUSSION/ACTION (D. Preston Lee, P.E.)
19. Discussion and action on items from Executive Session, if applicable.

20. ADJOURNMENT

The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting

THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.

Persons with disabilities requiring special accommodations, please contact the business office at 645-6228

Posted: October 21, 2021 at 4:00pm