



## **General Managers Report**

April is coming to an end, and we've entered a new fiscal year. With that, we continue to be very busy. Kimberly and staff are working with the auditors. The construction on Pilottown Road continues with the work from Shipcarpenters to New Rd finishing up by mid-May including final paving. Then from New Rd to the Lewes Dairy will be completed by mid-July including final paving, weather permitting. The work on Donovan's Road has started with over 600ft of sewer pipe and two manholes installed within a 2-3-week period working 24 hours a day-5 days a week.

### **Meetings Attended/Significant Events**

- Attended City Council meeting in April.
- Attended resiliency committee meeting.
- Attended Savannah Rd Sewer Extension progress meeting.
- Attended progress meetings for Tower Hill and Lewes Waterfront Preserve.
- Attended monthly DEMEC meeting.
- Tom, Earl, Robin, Josh, Kim and I attended an AMI meeting in Seaford.
- Had multiple conversations with GHD regarding the Pump Station study.
- Met with DeIDOT regarding the New Road Utilities Project.
- Attended Chesapeake Natural Gas meeting.
- Attended progress meeting for Pilottown Road Water and Sewer.
- Tree Trimming continues for Circuits 1 and 3. Asplundh Tree Experts, LLC.
- Met with GMB on the Kings Hwy utility/DeIDOT coordination.
- Met with GMB to coordinate planning grants and NOI's for submission to the State.
- Discussed utility work at Lewes Auto Body/ Capes Cove with GMB.
- Had Joint BPW/City Council meeting.
- Worked on existing policies with Robin and Cam.
- Attended Planning Commission Meeting.
- Attended Comp Plan Meeting.
- Attended DSMHP public hearing and special meeting.



## **Board Calendar 2021-2022**

### **Agenda Items for consideration**

#### **2022**

**May-** Election (Mayor)

**June-** Project Review, APPA National Conference

**July-** Audit Presentation, First Quarter Financial Review

**August-** Audit Acceptance

**September-** Hydrant Flushing insert

**October-** Hydrant Flushing, Household Hazardous Waste and Second Quarter Financial Review

**November/December-** Fire Department Donation

#### **2023**

**January-** Budget Discussions

**February-** O+M and Capital budget presentation

**March-** Strategic Planning review/new goals, approval of O&M and Capital Budget, Financial Review

**April-** Possible Rate Changes and Hydrant Flushing