

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value-added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting**

**August 24, 2022**

**3:00 p.m.**

**City Council Chambers**

**114 E. Third Street**

ZOOM Link

<https://us02web.zoom.us/j/84626193609>

## **Agenda**

### **1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

### **2. ROLL CALL**

#### Board Members

*Thomas Panetta*

*Earl Webb*

*D. Preston Lee, P.E.*

*Richard Nichols*

*A. Thomas Owen*

#### Ex-Officio Members

*Andrew Williams, Mayor*

*Austin Calaman, General Manager*

*Robin Davis, Assistant General Manager*

*Michael Hoffman, Legal Counsel*

### **3. Executive Session will be held in the upstairs BPW conference room-** *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation. 29 Del C § 10004(b)(4).*

### **4. Return to Open Session at 4:00pm.**

### **5. REVISIONS AND/OR DELETIONS TO THE AGENDA**

### **6. CONSENT AGENDA**

- a. Receive Vice-President Report
- b. Receive Secretary Report – approval of minutes of June 29, 2022 regular meeting and July 27, 2022 regular meeting.
- c. Receive Treasurer Report
- d. Receive Asst. Treasurer Report

### **7. Receive the Inframark Report.**

### **8. Receive the President's Report.**

**9. Receive the General Manager's Report.**

**NEW BUSINESS**

**10. Open forum/general discussion on the 2021/2022 FY Audit Report performed by Zelenkofske Axelrod LLC. INFORMATION/DISCUSSION/ACTION (Kayla Demar, Kimberly Stank, Kimberly Bellere and Austin Calaman)**

**11. Open forum/general discussion on a proposal to redevelop well #3 INFORMATION/DISCUSSION/ACTION (Austin Calaman and Thomas Panetta)**

**12. Open forum/general discussion on a proposal to purchase the temporary generator at PS#4. INFORMATION/DISCUSSION/ACTION (Austin Calaman)**

**OLD BUSINESS**

**13. Open forum/general discussion on the setting of a pole attachment application fee. INFORMATION/DISCUSSION/ACTION (Robin Davis)**

**14. Open forum/general discussion on a resolution for the unsecured line of credit through Fulton Bank. INFORMATION/DISCUSSION/ACTION (Kimberly Bellere, Austin Calaman and Michael Hoffman)**

**15. Open forum/general discussion of the Sussex County Mutual Aid agreement. INFORMATION/DISCUSSION/ACTION (Austin Calaman)**

**16. CALL TO THE PUBLIC:**

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting, each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

**17. CALL TO THE PRESS**

**18. Executive Session-** *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation.29 Del C § 10004(b)(4). Review executive minutes from January 27, 2021, February 10, 2021, February 22, 2021, February 24, 2021, and March 24, 2021.*

**19. Return to open session**

**20. Discussion and action on items from Executive Session, if applicable.**

**21. ADJOURNMENT**

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**  
*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

Posted: August 17, 2022 4:00PM **Amended August 24, 2022 2:30PM**



