

# BOARD OF PUBLIC WORKS

## *Vision*

The Board of Public Works exists to improve the quality of life of the customers we serve.

## *Mission*

We are dedicated to providing our current and future customers with utility and other value-added services in a safe, reliable, and economical manner consistent with sustainable growth, community involvement, and environmental stewardship.

## **Regular Meeting**

**September 28, 2022**

**3:00 p.m.**

**City Council Chambers**

**114 E. Third Street**

ZOOM Link

<https://us02web.zoom.us/j/81034660838?pwd=YVplekMvZTVlWU9mSlE3YS9JYnJZdz09>

## **Agenda**

### **1. WELCOME, CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

### **2. ROLL CALL**

#### Board Members

*Thomas Panetta*

*Earl Webb*

*D. Preston Lee, P.E.*

*Richard Nichols*

*A. Thomas Owen*

#### Ex-Officio Members

*Andrew Williams, Mayor*

*Austin Calaman, General Manager*

*Robin Davis, Assistant General Manager*

*Michael Hoffman, Legal Counsel*

### **3. Executive Session-** A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation.29 Del C § 10004(b)(4).

### **4. Return to Open Session at 4:00pm.**

### **5. CONSENT AGENDA**

- a. Receive Vice-President Report
- b. Receive Secretary Report – approval of minutes of August 24, 2022, regular meeting.
- c. Receive Treasurer Report
- d. Receive Asst. Treasurer Report

### **6. Receive the Inframark Report.**

### **7. Receive the President's Report.**

### **8. Receive the General Manager's Report.**

## NEW BUSINESS

9. Open forum/general discussion on a request from Henlopen Properties LLC for the BPW to consider serving water and electric services to the approved Mitchells Corner Subdivision. INFORMATION/DISCUSSION/ACTION (Austin Calaman, Charlie O'Donnell, Benjamin Hearn)
10. Open forum/general discussion on setting the date for Household Hazardous Waste and Drug take back day. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
11. Open forum/general discussion on approving a 50/50 cost share on the matching planning grant that the city received for a Cedar Ave Stormwater Study. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
12. Open forum/general discussion on the selection of a Board member to sit on the City's capital projects committee. INFORMATION/DISCUSSION/ACTION (Austin Calaman)
13. Open forum/general discussion on the recent pole attachment application from AT&T for wireless facilities. INFORMATION/DISCUSSION/ACTION (Robin Davis)
14. Open forum/general discussion on a proposal to seal a crack in the oxidation ditch of the Howard Seymour Wastewater Treatment Plant. INFORMATION/DISCUSSION/ACTION (Austin Calaman, Thomas Panetta, Charlie O'Donnell and Richard Plack)

## OLD BUSINESS

15. Open forum/general discussion on a proposal to purchase the temporary generator at PS#4. INFORMATION/DISCUSSION/ACTION (Austin Calaman and Richard Plack)
16. Open forum/general discussion on the approval of the FY 21/22 audit performed by Zelenkofske Axelrod LLC. INFORMATION/DISCUSSION/ACTION (Kimberly Bellere and Austin Calaman)

### 17. CALL TO THE PUBLIC:

*Members of the public wishing to address the Board on matters not listed on the agenda should make their request known at this time. Time permitting; each presentation will be given approximately three (3) minutes. No action or Board discussion will result from public comments on matters not listed on the agenda; however, the Board President may ask staff to review a matter and individual members of the Board may ask that a matter be put on a future agenda.*

### 18. CALL TO THE PRESS

19. **Executive Session-** *A strategy session including those involving legal advice or opinion from attorney-at-law where an open meeting could have adverse effect on the position of the public body with respect to pending or potential litigation. 29 Del C § 10004(b)(4). Review executive minutes April 28, 2021, May 17, 2021, and June 3, 2021.*

### 20. Return to open session

### 21. Discussion and action on items from Executive Session, if applicable.

### 22. ADJOURNMENT

*The items listed may not be considered in sequence. This agenda is subject to change to include additional items and Executive Sessions or the deletion of items including Executive Sessions that may arise prior to and at the time of the meeting.*

**THE BOARD RESERVES THE RIGHT TO TAKE ACTION ON ANY AGENDA ITEM.**  
*Persons with disabilities requiring special accommodations, please contact the business office at 645-6228.*

